

No.DE/ADM/Pre-Matric/OBC/Sch./15-16/397  
U.T. Administration of Daman & Diu,  
Directorate of Education,  
Daman.

Dated: 9 / 07 / 2015.

To,  
All the Head Masters of  
Govt. / Aided / Unaided Secondary  
Schools of Daman District.

## CIRCULAR

**Sub: Reg. Centrally Sponsored Scheme of Pre-Matric Scholarship to OBC Students.**

With reference to the subject cited above the Centrally Sponsored Scheme of **Pre-Matric Scholarship to OBC Students is being continued for the year 2015-16 (Fresh and Renewal).**

Applications are invited from OBC students, pursuing from **Class IX and X** in Govt. / Aided / Unaided recognized Institutions. Application forms will be available from the respective schools or Institutions.

Scholarship award will be sanctioned in the case of students whose parents / Guardians income from all sources **does not exceed Rs. 44,500/- per annum.**

Filled up application forms with requisite documents including copy of Aadhaar card should be submitted to the office of Assistant Director of Education, Nani Daman through the Head of School / Institution being attended by the students as per Performa **(with list of boys and girls students separately)** enclosed in both hard copy and soft copy also.

**Last date for submission of filled up application forms is 20/08/2015.**

  
(M. D. Patel) 09/07/2015  
Assistant Director of Education  
Daman.

Encl:

- 1) Application Form for Students & Scheme Guideline.
- 2) Performa for providing details of Students recommended for Scholarship by Head of Institution.

**Copy to:-**

1. The Secretary (Education), Daman for kind information please.
2. The Dy. Secretary-cum- Dy. Director (Education), Daman for kind information please.
3. The Dy. Director, Social Welfare, Daman for kind information please.
4. The Asstt. Director of Education, Diu for kind information and necessary action please.
5. The Dy. Director planning / Nodal Officers (DBTS), Secretariat, Daman for information.
6. NIC, Daman with Soft Copy to upload on official website.

PROPOSAL FOR PRE-MATRIC SCHOLARSHIP TO STUDENTS BELONGING TO OBC CATEGORY FOR THE YEAR 2015-16 DAMAN.

Sr. No	Name of the Students	Full Residential Address	Mele / Female	% of Marks in Previous Final Exam	Total Annual Income Per Year	Name & address of the School/college/Institute	Govt. Private	Class/Course in which studying	Fresh/Renewal	Bank Name	Bank Account Number	IFSC Code	Aadhar Number	Admission Fee	Maintenance Allowance	Total
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Signature  
Head of School/ Institute

**SCHEME OF PRE-MATRIC SCHOLARSHIP FOR STUDENT  
BELONGING TO THE O.B.C.**

**FORMAT OF APPLICATION**

**FOR OFFICIAL USE ONLY**

Sl. No. of application	Year	Course	Whether approved

Affix a self-attested passport size photograph

**Part - I [To be filled up by applicant.]**

**1. Full name  
(in block letters)**

Surname																				
First Name																				
Middle name																				

**2. Father's name:**


**3. Mother's name:**


**4. State/UT of domicile**

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**5. Address for correspondence:**

Name																				
House no.																				
Mohalla/Street																				
City/Town/Village & P.O.																				
District																				
State																				
Pin Code																				
Telephone no., including mobile no., if any.																				
e-mail ID, if any																				

5. Address of the parents.

Name																			
House no.																			
Mohalla/Street																			
City/Town/Village & P.O.																			
District																			
State																			
Pin Code																			
Telephone no., including mobile no., if any.																			
e-mail ID, if any																			

7. Permanent address:

Name																			
House no.																			
Mohalla/Street																			
City/Town/Village & P.O.																			
District																			
State																			
Pin Code																			
Telephone no., including Mobile no., if any.																			
e-mail ID, if any																			

8. Date of birth (Please enclose certificate)

D	D		M	M		Y	Y	Y	Y

9. Whether male or female:

10. Nationality:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11.a Religion:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11. b) Name of Castes :

**12. Details of educational qualifications (Please enclose copies of certificates attested by a gazetted officer)**

Examination passed	School/Institute/Board/Council of Examination	Main subjects	Year of passing	Percentage marks	Division/Class/Grade

**13. Details of course for which scholarship is being sought:**

- (i) Name of class:
- (ii) Duration of class:
- (iii) Academic year:
- (iv) Class last attended/academic year:
- (v) Total Marks obtained and percentage in last examination:  
(In the case of students of Class I, the income criteria only would be applicable)

**14. Details of school/institute, including residential ones:**

- (i) Name of the school/institute where admitted:
- (ii) Address of school/institute:

**15. Total Annual course fee: Rs.....**

(Break up of fee such as admission fee, tuition fee, library fee, examination fee, etc. other than refundable deposits)

Sl.No.	Item	Annual fee
1		
2		
3		
4		
5		
6		
<b>Total</b>		

**16. Details of bank account of student:**

**(These details would be required only after sanction of the scholarship and before disbursement of scholarship amount.)**

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank Branch (full address) \_\_\_\_\_  
State \_\_\_\_\_ District \_\_\_\_\_ Pin \_\_\_\_\_
- (iv) Branch Code number \_\_\_\_\_
- (v) Bank Account Number \_\_\_\_\_  
(in words \_\_\_\_\_)

- (vi) Type of bank Account \_\_\_\_\_ Saving/Current
- (vii) MI CR code of the Bank \_\_\_\_\_
- (viii) Mode of Electronic transfer available in the Bank -  
ECA/RTGS/NEFT/CBS/ code number (if any).

**17. Annual Income of parents/guardian of the student: Rs. \_\_\_\_\_**

(Declaration of annual income is to be given in the prescribed format given below and is to be signed by the parents/guardian of the student and enclosed along with the application. In case parents/guardian are employed, income certificate from the employer be enclosed).

**18. Documents enclosed with the application**

- (i) Self-attested passport size photograph with signature.
- (ii) Attested copies of certificates of educational qualifications as mentioned up in para 12.
- (iii) Income declaration - affidavit on non-judicial stamp paper for self-employed parents/guardian or income certificate from the employer for employed parents/guardian.
- (iv) Proof of permanent residence.
- (v) **O.B.C.** declaration - affidavit on non-judicial stamp paper by the student that he/she belongs to any one of the **O.B.C. Castes** notified by Central Government
- (vi) COPY of Aadhar card.

**19. Declaration:**

- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other source.
- (iii) I shall abide by the terms and conditions for sanction of the Pre-matric Scholarship.
- (iv) I undertake that if, at any stage, it is found to the satisfaction of the sanctioning authority in the concerned State Government/Union Territory Administration that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from such penal action as warranted by law.

Date:

Place:

**Signature of the student  
(Signature/Thump impression  
of student's parents/guardian  
for students of Class I to X)**

**Part-II [to be filled up by the Head of the school/institute]**

**20. Details of school/institute including residential ones:**

- (i) Name of the school/institute where admitted:
- (ii) Address of school/institute:
- (iii) Telephone no:
- (iv) Fax no:

- (v) E-mail address:  
 (vi) If a private institute, is the school/institute recognized? If so, the name of authority which has recognized it:

**21. Verification/information to be furnished by the Head of school/institute:**

(i) It is certified that the information filled in the above mentioned columns by Shri/Kumari \_\_\_\_\_ s/o / d/o Shri \_\_\_\_\_ who is admitted in \_\_\_\_\_ course for the academic session \_\_\_\_\_ in \_\_\_\_\_ school/institute is correct.

(ii) He/she is a day scholar or hosteller of the school/institute.

**or**

He/She is staying in hostel provided by State Government/UT Administration.

(i) He/She is a fresher admitted in the school/institute for academic year \_\_\_\_\_

**or**

He/She has been promoted from \_\_\_\_\_ to \_\_\_\_\_ in the academic year \_\_\_\_\_

**22. Details of bank account of school/institute/controlling office (For deposit of course fee):**

- (i) Name of the payee (as in the bank accounts)  
 (ii) Name of the Bank  
 (iii) Bank Branch (full address) \_\_\_\_\_  
 \_\_\_\_\_ State \_\_\_\_\_ District \_\_\_\_\_ Pin \_\_\_\_\_  
 (iv) Branch Code number  
 (v) Bank Account Number \_\_\_\_\_  
 (in words \_\_\_\_\_)  
 (vi) Type of bank Account \_\_\_\_\_ Saving/Current  
 (vii) MICR code of the Bank \_\_\_\_\_  
 (viii) Mode of Electronic transfer available in the Bank -  
 ECA/RTGS/NEFT/CBS/ code number (if any);-

**Signature of Head of the school/college/institute  
 With official seal**

**Date:**

**Place:**

**DECLARATION OF PARENTS'/GUARDIAN'S INCOME  
 (Specimen)**

**(on non-judicial stamp paper of Rs. 10/-)**

I.....(Parents/Guardian) of  
 .....(Name of Student) who is studying in  
 ..... hereby declare that my annual income from all  
 sources is Rs..... (in figures) Rupees.....  
 .....only (in words).

If any stage, it is found that the information given by me is false/not true, all benefits given to the student under the scheme of "Pre-matric scholarship for students belonging to the O.B.C. could be withdrawn and legal action as deemed fit, may be taken against me or my ward.

**Date:**

**Signature  
 (Father/Mother/Guardian)  
 Residential Address**

# SCHEME OF PRE-MATRIC SCHOLARSHIPS TO THE OTHER BACKWARD CLASSES FOR STUDIES IN INDIA

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## 1. OBJECTIVE

Even after 51 years of independence and in spite of various measures taken to improve the level of education in the country, literacy levels among backward classes, particularly among women, continues to be extremely low. The number of steps have already been taken by the Government and considerable progress has been achieved in improving the level of literacy and education during the last 51 years, but there is still a long way to go before respectable levels of literacy are achieved, It has been recognized now that education and economic support for backward Classes has not been adequate and there is disparity between them and the non-backward sections of the population at every level. In view of the same, it is felt that earnest efforts are required to introduce various new schemes specifically for these target group i.e. backward classes to provide them a level playing field in comparison to non-backward sections of the population.

The position of women in terms of literacy among OBCs population is also a cause of concern. Considering the important role of women in shaping the size of the family and outlook of its members, investment in improving education among women of these communities will not only improve their social and economic status, but will also help in accelerating the socio-economic development of these communities and the nation as a whole.

Experience shows that children of OBCs from the poorer section do not go to schools as they often have to provide a helping hand to their parents in traditional occupation or otherwise supplement the family income. It is considered that a scheme of Pre-matric Scholarship would be helpful in spreading education amongst such children specially amongst the girl child of weaker sections. A scheme of Pre-matric Scholarship for the benefit of children belonging to Weaker Section amongst OBCs has been formulated with the object in view.

## 2. SCOPE

OBCs living below double the poverty line form a bigger chunk of a population and there are disparities amongst OBCs themselves to start with, it is proposed to award scholarship to school going children of poorer OBC parents whose annual income is below double the poverty line.

## 3. ELIGIBILITY

Scholarship award will be sanctioned in the case of students whose parents/guardians income from all sources does not exceed Rs.44,500 per annum.

**Note 1:** So long as either of the parents (or husband in the case of married unemployed girl student) are alive, only income of the parents/husband, as the case may be, from all sources will be taken into account and of no other members even though they may be earning. In the form of income declaration, income will be declared on this basis. Only in the case where both the parents (or husband in the case of married but unemployed girl student) have died, the income of the guardian who is supporting the student in his/her studies will have to be taken into consideration. Such students whose parent's income is affected due to unfortunate death of one of earning parents and resultantly comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence taken place. Applications for scholarships from such students can be considered even after lapse of last date of receipt of applications, on compassionate grounds.22



**Note 2:** House Rent allowance received by the parents of a student shall be exempted from the computation of 'income' if the same has been permitted to be exempted for purpose of Income-Tax.

**Note 3:** Income Certificate is required to be taken once only, i.e. at the time of admission to courses, which are continuing for more than one year.

#### **4. DURATION AND COURSE OF STUDIES**

The scholarships may be given to the students enrolled in class I or any subsequent class of pre-matric stage in the case of day scholars, and class III or any subsequent class of pre-matric stage in the case of hostlers. The scholarship will terminate at the end of class X. The duration of scholarship in an academic year will be 10 months.

#### **5. INSTITUTION OF STUDY**

The scholarship will be tenable only in such institutions and for such pre-matriculation courses, which have been duly recognized by the concerned State Government and Union Territory Administrations.

#### **6. COVERAGE VALUE OF SCHOLARSHIP AND AD-HOC GRANT**

##### **I. Hostelers:**

The students as hostlers will be covered from class III to X. The rates of scholarships will be as under: -

Class III to VIII Rs.200/- per month for 10 months

Class IX to X Rs.250/- per month for 10 months

##### **II. Day Scholars**

The students as day scholars will be covered from Class I to Class X. The rates of scholarships will be as under: -

Class I to V Rs.25/- per month for 10 months

Class VI to VIII Rs.40/- per month for 10 months

Class IX to X Rs.50/- per month for 10 months

##### **III. Ad-Hoc Grant**

An ad-hoc grant of Rs.500/- per student per annum to all students i.e. hostlers as well as day scholars will also be given.

**IV.** The scholarship amount will be payable from the date of joining to the date of leaving the school, excluding the period of vacation, which will be about 10 months in a year except in the cases where the students enters late or leaves early in the midst of academic year.

#### **7. ADMINISTRATIVE AUTHORITY**

The scheme will be implemented and administered in accordance with the procedure laid down by the State Govts./UT Administration in this regard.

## **8. SELECTION**

The concerned State Governments and Union Territory Administrations will lay down the detailed procedure for selection of students.

## **9. OTHER CONDITIONS FOR AWARD:**

- i. The students may not be allowed to take up employment or render help to parents in their work during the course of studies.
- ii. The award will be discontinued if a student fails to secure annual promotion except in case of unavoidable reasons to be certified by the competent authority of the scheme.
- iii. If a student violates school discipline or any other terms and conditions of the scholarship, scholarship may be suspended or even cancelled, subject to the satisfaction of the competent school authority. The State Government/ Union Territory Administrations can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.
- iv. Migration of students from one institution to another would not normally be allowed during the course of academic year except under exceptional circumstances and in the interest of student's academic career.
- v. The scholar obtaining benefits under this scheme shall not be allowed to avail of benefits under any other pre-matric scholarship scheme.
- vi. The students should be regular in attendance for which the yardstick shall be decided by the competent authority of the school.

## **10. RENEWAL OF SCHOLARSHIP**

The scholarship, once awarded, may be renewed during next academic year also by the concerned State Government/ Union Territory Administration unless the competent authority of the school recommends to the State Government/ Union Territory Administration, to discontinue the award with reference to relevant clause of these regulations governing the scheme.

## **11. ANNOUNCEMENT OF SCHEME**

The scheme will be announced by the concerned State Government/ Union Territory Administration well in time, by giving advertisements in the leading language newspapers local dailies and by using other suitable publicity media.

## **12. MODE OF APPLYING**

The concerned Department of the State Government/ Union Territory Administration will supply the application forms, which should be received back by the Department along with prescribed certificate, by the last date.

## **13. PATTERN OF FINANCIAL ASSISTANCE**

50% central assistance will be provided to State Govt. The scholarship money will be paid to the selected students by the State Govt./UT Admn. to which they belong in accordance with the procedure laid down by the State Govt./UT Admn. in this regard. Remaining 50% will be borne by the State Govt. The conformed budget availability towards State Govt. share of assistance will have to be shown by concerned State Govt.

while applying for the central assistance under the scheme. In case of UTs 100% central assistance will be provided.

## **14. MONITORING**

The monitoring of the financial and physical performance of the scheme will be done through seeking detailed information from the Agencies implementing the Scheme. On the physical aspects the Agencies implementing the scheme will be required to furnish quarterly progress report regarding the number of beneficiaries receiving award under the scheme, both class-wise and gender-wise. On the financial year and expenditure proposed for the present financial year will be submitted by the Agencies concerned. The Agencies implementing the scheme will also be insisted upon to submit the latest audited accounts.

## **15. EVALUATION**

The Ministry of Social Justice & Empowerment may get the scheme evaluated by entrusting a research study to reputed institutions/ agencies, on the performance of the Scheme in different parts of the country, under this Ministry's centrally sponsored Scheme of Research and Training.

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